



MO WG SUPPLEMENT 1

CAPR 62-2

10 June 2016

Safety

MISHAP REPORTING AND REVIEW

CAPR 62-2 dated, 20 May 2014, is supplemented as follows:

1.e. (3) Added. Temporary physical aid includes CPR and use of an AED by trained and certified personnel.

4.g. Added. MOWG Mishap Reporting Procedure: Always follow the CAPR 62-2 Reporting Requirements. It is the responsibility of an appropriate CAP member (i.e. Activity director/commander, safety officer, ranking senior member) to notify the distribution lists below.

- Any accident:
 - MOWG CC (cc@mowg.cap.gov)
 - MOWG SE (se@mowg.cap.gov and se-a@mowg.cap.gov)
 - Notification can be via phone or email. Two-way communication MUST be established within 6 hours of the mishap.
 - The above will communicate to the Region CC, Region SE, and State Director.
- Any mishap requiring a CAPF 79 (as determined by NHQ Safety):
 - MOWG CC (cc@mowg.cap.gov)
 - MOWG SE (se@mowg.cap.gov and se-a@mowg.cap.gov)
 - Notification can be via email or phone. Two-way communication MUST be established within 24 hours of receiving notification from NHQ Safety that the mishap shall require a mishap review.
- Any mishap NOT requiring a CAPF 79 (as determined by NHQ Safety):
 - MOWG CC (cc@mowg.cap.gov)
 - MOWG SE (se@mowg.cap.gov and se-a@mowg.cap.gov)
 - Notification will be accomplished via the automatic email from NHQ once the CAPF 78 has been completed.

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